

The Hayloft – Booking Conditions

1. Your booking

After initial contact and confirmation of availability, a Provisional Booking will hold your holiday for 5 working days, within which you must return the Booking Form (downloadable from the website or the Owner) with payment; If your holiday start date is more than 6 weeks away at the time of booking, you must send a 30% deposit or if within 6 weeks or a short break, we require the Full Balance.

You will then receive a Booking Confirmation, which secures your holiday. This includes the payment date for the 70% Final Balance and Damage Bond, usually 6 weeks prior to your holiday start date. Please note that the booking will be cancelled and the deposit forfeited if not paid when due. On receipt of this, you will receive detailed Arrival Instructions.

We reserve the right to refuse any booking before we have issued the Booking Confirmation. The Booking Contact must be over 18 years of age at the time of making the booking.

2. Damage Bond

A Damage Bond is required for weekly bookings, short breaks and late bookings. The Bond is a £50 cheque made out to "C Tomlinson", which is not cashed and is held in trust until after your Holiday End Date.

The Bond is only cashed if there is significant damage to the property and its contents following your departure and reported by our Housekeepers. In the unlikely event of any repairs or replacements, you will be notified in advance, following which they will be itemised and a cheque returned with any balance.

The Damage Bond is usually returned to you within 2 weeks of your Holiday End Date.

3. Your holiday includes

The rates displayed are for 7 nights accommodation, usually from a Saturday (Friday in 2009) start date, but subject to the Owner's discretion. Bed linen is provided along with towels (1 bath sheet & 1 hand towel per person listed on the Booking Confirmation). The Hayloft has bed space for 7-9 in a combination of 2 doubles, a triple sleeper with 3ft single and 4ft double, plus sofa bed. Gas, electricity and baby/toddler equipment is included, along with 2 tea towels, a kitchen hand towel, dish cloth, kitchen and toilet rolls and a 'Welcome Tray'.

4. Short breaks

Short breaks are available in the winter, low and off seasons or as a special offer at other times at the owner's discretion; excluding Easter, May Bank Holiday, August Bank Holiday, October half-term, Christmas and New Year.

5. Cancellation

If you need to cancel your holiday once the Booking Confirmation has been issued, you must call as soon as possible and we will endeavour to re-let The Hayloft. If successful, we will retain a £25 administration charge and refund the balance. If not, we will unfortunately have to charge the full rate. It is worth considering your own holiday insurance.

6. Your party

The holiday party must not exceed the number of people named on the Booking Form. If exceeded, the Owner or representative may ask you to leave prematurely, treating your holiday as a self-made **Cancellation** and therefore without refund or compensation.

7. Your baby/toddler

The Hayloft has been made toddler-friendly where possible, including a permanent gate at the top and bottom of the stairs. All equipment is inclusive and you must specify on the Booking Form if you require a travel cot (bring your own bedding), high chair, potty, loo seat and/or footstool.

8. Your pets

Pets are welcome at £10 per pet per stay to allow for extra cleaning. You may leave them alone if in an appropriate cage, otherwise make sure that they stay downstairs. Please clean up after them daily and do not let them on furniture or go into the bedrooms.

9. Arrival instructions

The Hayloft is available from 3.00pm on the day of arrival and must be vacated strictly by 10.00am on the day of departure, unless agreed otherwise with the Owner and detailed on the Booking Confirmation. Following full and final payment, you will receive detailed Arrival Instructions along with a code to The Hayloft's Keysafe.

10. Cars & neighbours

The Hayloft has parking for 2 cars. It is reached via a shared driveway with gates which must be closed at all times. Please be respectful of the immediate neighbours - the booking contact is responsible for the actions of the whole Party – and if you go for a walk, please obey the Country Code.

11. Your responsibilities

The Booking Contact and party are responsible for The Hayloft, to keep its interior and contents in a good, clean state and for leaving it in the same state and condition as found. A copy of the Inventory is supplied in the 'Welcome to The Hayloft' folder and asks that you notify the Owner if any item(s) become broken or damaged; please see **Damage bond**. Please make sure you lock all doors and windows and turn off lights and heating if not required.

12. No smoking

There is strictly no smoking in The Hayloft. If you smoke in the garden, please dispose of any waste material in the grey bin.

13. Liability

We cannot accept liability for death, personal injury or personal property whilst staying at, or travelling to and from The Hayloft. We have tried to think of all safety concerns and recommend that you consider your own holiday insurance.